



**Minutes - Halton Children's Trust Executive Group Meeting  
23 June '15**

**Present:**

Gerald Meehan	Strategic Director Children & Economy, HBC (Chair)
Gill Frame	Halton CCG
Anita Parkinson	Divisional Manager, 0-25 Inclusion, HBC
Debbie Houghton	Principal Policy Officer, Children & Economy, HBC
Catherine Johnson	Principal Performance Officer, Children & Enterprise, HBC
Simon Bell	Commissioning Manager, Public Health
Tracy Ryan	Assistant Policy Officer, Children & Economy, HBC (Minutes)
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Troubled Families, HBC

**Apologies:**

Ann McIntyre	Operational Director, Education, Inclusion and Provision, HBC
Julia Rosser	Consultant, Public Health
Michelle Forder	Parent & Voluntary Lead Engagement Officer, HBC
Simon Clough	Divisional Manager, 14-19 (Post 16 Entitlement), HBC
Tracey Coffey	Operational Director, Children and Families Services, HBC
Lindsay Smith	Divisional Manager, Mental Health Communities, HBC
Michelle Bradshaw	Family Services Manager (Universal Services), Bridgewater

**In Attendance:**

Mark Grady	Performance, Governance & Planning Coordinator (Transformation Challenge Award – Complex Dependency Programme)
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Item		Action	Deadline
<b>1.</b>	<b>Minutes and Matters Arising from 12.5.15</b> Accepted as a true record. Matters arising covered in the agenda.		
<b>1.1</b>	<u>One Halton Update</u> <b>Action:</b> <ul style="list-style-type: none"> <li><b>Agenda item next meeting 4 August '15 – invite Leigh Thompson.</b></li> </ul>	<b>TR</b>	<b>Actioned 25.6.15</b>
<b>1.2</b>	<u>Child and Family Poverty Group</u> DH updated members that the merger of the Closing the Gap element with the group was agreed at the Child and Family Poverty Group meeting held on 16 June. The remit of the merged group, Terms of Reference and revised membership are being finalised.		
<b>1.3</b>	<u>Ofsted Action Plan</u> The Action Plan will be reviewed at the next Investing in Children and Young People Board on 8 September; members to discuss action plan at the next meeting of this group.  <b>Action:</b> <ul style="list-style-type: none"> <li><b>Agenda item next meeting 4 August '15</b></li> </ul>	<b>TR/DH</b>	<b>4.8.15</b>

<p>2.</p> <p>2.1</p> <p>2.2</p>	<p><b>INFORMATION/DISCUSSION ITEMS</b></p> <p><b>Troubled Families Update Report</b>  CM highlighted that by the end of the first three years Halton had achieved 100% PBR (Payment By Results) for the full 375 families worked with. Of these:</p> <ul style="list-style-type: none"> <li>• 338 families have achieved the ASB, Youth offending and or Education Governmental targets.</li> <li>• 313 families were claiming benefits at the start of intervention (80%). 122 families (40%) during intervention have come off benefits and moved into continuous employment.</li> </ul> <p>Nationally, the Troubled Families Programme has been extended until 2020. In Halton the Troubled Family Outcomes Plan has been developed to deliver on the expanded national programme. The Early Intervention Partnership Strategic Board is accountable for the delivery and outcomes of the programme. The expanded criteria now includes:</p> <ul style="list-style-type: none"> <li>• Parents and Young People involved in crime or antisocial behaviour</li> <li>• Children who have not been attending school regularly</li> <li>• Children who need help</li> <li>• Adults out of work or at risk of financial exclusion, and young people at high risk of worklessness</li> <li>• Families affected by domestic violence and abuse</li> <li>• Parents and children with a range of health problems</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Agenda item at a future Health &amp; Well Being Board</b></li> </ul> <p><b>Transformation Challenge Programme Action Plan &amp; Overview</b>  MG presented an overview of the programme which is a multi-agency across Pan-Cheshire partners for example:</p> <ul style="list-style-type: none"> <li>• Cheshire East Council</li> <li>• Cheshire West and Chester Council</li> <li>• Health – CCG's</li> <li>• Halton Borough Council</li> <li>• Warrington Borough Council</li> <li>• Cheshire Police</li> </ul> <p>The programme builds on the Troubled Families Programme which has been in place since April '15. Across the Pan-Cheshire sub-region there are 10,000 individuals affected by these complex dependencies. The Programme has five key priority areas:</p> <ul style="list-style-type: none"> <li>• Integrated Front Door.</li> <li>• Locality Case Management.</li> <li>• Joint Commissioning.</li> <li>• Benefits Realisation and Performance Management.</li> <li>• Workforce Development, Communications and Engagement</li> </ul> <p>The success elements of the programme are envisaged to be:</p> <ul style="list-style-type: none"> <li>• Better outcomes for children and families affected by these complex dependencies</li> </ul>	<p><b>Amc</b></p>	<p><b>Sept '15</b></p>
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2.3	<ul style="list-style-type: none"> <li>• The model being an exemplar that can be adopted in other areas across the country</li> <li>• Reduced costs for agencies and services</li> <li>• Projected savings over five years across partner agencies of £9.8m being achieved and exceeded.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Programme update for the Halton element as Agenda item at next meeting 4 August '15 - invite Ali Stathers-Tracey</b></li> </ul> <p><b>Transfer of 0-5 Commissioning Report</b>  SB provided an update on changes to the commissioning arrangements for the Health Visiting and Family Nurse Partnership Services effective from 1 October 2015. This will involve a “lift and shift” arrangement, where the Department of Health will transfer over what NHS England’s Area Teams are expecting to contract and spend on 0-5 services at the point of transfer. It is expected that the contract between NHS England and the provider will be transferred and novated to the Council. The following commissioning responsibilities will <b>not</b> transfer to local authorities:</p> <ul style="list-style-type: none"> <li>• Child Health Information Systems</li> <li>• The 6-8 week GP check (also known as child health surveillance)</li> </ul> <p>Historically, some Health Visiting teams have delivered/supported the 6-8 week check in GP practices however this is not part of the core offer of the service. Work is in progress to support the transition over to the GP contractual obligations over the next six months to reduce any impact on local services. Also, as part of the Healthy Child Programme which the Health Visiting teams provide, the Government have now confirmed that it will mandate <b>five universal checks</b>:</p> <ul style="list-style-type: none"> <li>• the antenatal health promoting visits</li> <li>• new baby review</li> <li>• 6-8 week maternal mental health assessment</li> <li>• 1 year assessment</li> <li>• Integrated 2-2½ year review</li> </ul>	TR	4.8.15
2.4	<p><b>Sustainable Community Strategy Performance</b>  CJ informed members of the Quarter 4 Performance, this highlights some very positive health outcomes for Halton Families, concerns EYFS profile, Closing the Gap as failing to meet targets setting although have seen increase in attainment of 5 GCSE’s</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>CJ to include national figures to highlight the increase against the attainment levels against CYP009 (Reduce the attainment gap between FSM and Halton average KS4)</b></li> <li>• <b>Quarter 1 Children’s Trust Report Card as agenda item September meeting, TR to note Forward Plan</b></li> </ul>	CJ CJ/TR	8.9.15 8.9.15

2.5	<p><b>SEND Reforms Update Report</b></p> <p>AP presented an update on the SEND Reforms, requests for new EHC Plans during April/May - 20 (5 were conversions from LDA's that Pettypool had ceased) and Conversions remain on target. The Governance will be managed through the SEND Strategic Group and 4 task groups:</p> <ul style="list-style-type: none"> <li>○ Personal Budgets</li> <li>○ SEND Local Offer</li> <li>○ Quality Assurance</li> <li>○ Preparing for Adulthood.</li> </ul> <p>Children and young people's involvement is being progressed through a variety of methods. For example, attendance at the INVOLVE Group, Bright Sparks, Community of Youth and Young Carers Forum-Spoken and Heard Group. Alternating timing of meetings will enable Plans are also in progress to work with students at Riverside College/SPARC and young people at Community of Youth.</p> <p>The Personal Budgets Policy almost finalised including a summary/overview and leaflet. Pilots will be undertaken from September '15. SEND Local Offer – every opportunity to promote the Local Offer being taken at local partnership and community events, with schools at recent SENCO Workshop and to engage parents, children and young people to obtain their feedback on the SEND Local Offer. POET – evaluation and benchmarking tool an application to be involved in this has been submitted which will help with the SEND Ofsted Inspection.</p>		
3.	<p><b>PRIORITY UPDATES</b></p> <p>3.1 <b>Commissioning Partnership Action Plan</b> (attached)</p> <p>The Commissioning Partnership Action Plan was circulated for information, SB highlighted the following:</p> <ul style="list-style-type: none"> <li>• Pre-conception, Pregnancy, Birth and 0-5 Development - recently secured midwifery support around smoking cessation during pregnancy; infant nutrition strategy to reduce obesity is being developed and work progressing around the development of an action plan on maternal mental health.</li> <li>• Early Intervention (includes Troubled Families) - Troubled Families achieved 100% PBR achieved for 375 families; Action Plan being developed following the Early Intervention Partnership Board which will also link in with the Complex Dependency Transformational Programme.</li> <li>• Legal Highs – Safer Halton Partnership are looking to undertake a Scrutiny Review Group around these.</li> </ul>		
4.	<p><b>AOB</b></p> <p>None</p> <p><b><u>Date of future meetings (3-5pm):</u></b></p> <ul style="list-style-type: none"> <li>• <b>4 August - Committee Rm 1, RTH</b></li> <li>• <b>8 September – Mersey Rm, Ground Floor, Municipal Building</b></li> <li>• <b>27 October - Committee Rm 1, RTH</b></li> <li>• <b>1 December - Willow Rm, Ground Floor, Municipal Building</b></li> </ul>		